

Nathan P. Montrose
10311 Lazy Creek Drive
Olive Branch, Mississippi 38654
(901) 318-8291
razide66@gmail.com

PROFESSIONAL EXPERIENCE

Driver Manager / Dispatcher

Knight Transportation
Aug 2017 – Present

- Managed 25 refrigerated trucks
- Tracked Hours of service to make sure drivers were in DOT compliance
- Tracked drivers to make sure loads were picked up on time and delivered on time.
- Worked with account managers and customers to ensure the timely and safe delivery of customer's product.
- Worked with Regional Planners to insure the next load was available and driver transit and wait time was optimized.
- Tacked all drivers Fuel performance including: Out of route miles, Idle time, Cruz usage and MPG.
- Coached drivers to help meet high performance goals and established plans to meet metrics as needed.
- Monitored trucks Miles to make sure that all A service and B service was optimized to insure proper production for the truck.
- Assisted in break down issues with drivers to make sure the truck was properly repaired for peak efficiency.
- Coordinated with Payroll regarding any questions or issues drivers had with their paychecks.
- Made drivers aware of any new DOT rules that came out or if there were going to be

any DOT blitz coming to make sure drivers were up to date with regulations.

- Worked with Driver Safety to educate driver on rules of the road and driving issues as reported.

**Receiving & Put
Away Coordinator**

Drake Waterfowl
Feb 2016 to Aug 2017

- I track incoming containers and map out a plan to unload hot containers first.
- My team and I execute the plan and get the containers unloaded received in and put away same day.
- I print out a daily replenishment report and have my team replenish the inventory so the pickers can keep up their speed.
- I help with any and all inventory issues such as bin location blocked, items missing, if a picker needs a new location for product, etc.
- My team and I aid in weekly cycle counts.
- Trained in L.I.S.A WMS and L.I.S.A WEB.
- Track my teams scan time to make sure they're staying in the set parameter.
- Create weekly reports of my team's times and send it to the GM.
- I am certified to train employees on dock stokers, reach trucks and order pickers.
- Helped create the written test and the driving test the lift operators must pass.

Sessional Lead

Williams-Sonoma, Inc.
Nov 2015 to Feb 2016

- Lead and trained a team during their peak session.
- Was trained in PKMS to fulfill, Ship and keep track of inventory for orders.

- Trained several team members on how to sand blast glass bowls, glass cups, jewelry boxes etc.
- Trained others how to use PKMS to track inventory and ship out orders.
- Tacked production hours and cut hours as needed.

**Production
Manager**

*Pro Star Fulfillment
Feb 2014 to September 2015*

- Responsible for all pick and pack operations of the floor.
- Completed, Managed and Tracked all the orders that needed to go out that day.
- Worked hand and hand with the Clients CAM to make sure that all special requests, freight shipments, event shipments, or any issues were taken care of.
- Facilitated in communication with Pro Star's Batching office to make sure all orders for all my Clients were taken care of including: missing labels, missing invoices, backorders or incomplete orders, etc.
- Collaborated with the other Production Supervisor to ensure that there was enough labor to fulfill all orders done in a timely and efficient manner.
- Organized flow of labor with the onsite temp agent
- Scheduled with various carriers to coordinate pick up and swaps so work would keep flowing.
- Managed staff of 10-100 people, mix of full time employees and temps.
- Trained the Line Leads and the production Specialist in proper packing and checking.

**Receiving
Manager**

*Pro Star Fulfillment
Feb 2011 to September 2014*

- Responsible for all inbound and outbound shipments

- Used the inventory system to tag all of received pallets and added them into WMS
- Operated several pieces of equipment including, sit down lift, Reach truck and electric pallet jack 48” and 96”
- Ensured the completion of all returns that came in that day and sent the counts to the inventory team.
- Managed three different warehouse receiving areas as the company started to grow faster than we had space.
- Communicated directly with several trucking companies to insure trucks were on time.
- Over saw lift drivers to make sure all pallets were located and racked correctly

Team Lead

Pro Star Fulfillment
Feb 2007 to Feb 2011

- Assisted in the daily printing of orders.
- Picked and packed order.
- Trained new people how to properly pick the orders and how to check them.
- Pulled down inventory when needed and took it to the production floor.
- Maintained the cleanliness of the area, crushed boxes, swept, picked up general trash.
- Trained in 7 different clients company’s
- Participated in the EOM and EOY Cycle count of clients

EDUCATION:

Skyview High School – Smithfield, UT
Brigham Young University, Idaho - Current

**COMPUTER
LITERACY:**

Windows, Microsoft Office, Word, Excel, Outlook, Internet Explorer, Chrome, UPS
World Ship, Endicia, WMS

Special Training:

Trained in Lean Management and 5S. Certified to train others on Dock Stocker, Reach
Truck, Order picker, Sit Down as well as Walkie Riders.



JL SERVICES

1915 South 4800 West • Salt Lake City, UT 84104 • 801-598-8779 • layne@go2jl.com

1 October 2015

To whom it may concern;

This letter is to introduce Nathan Montrose who has been a valued employee at Pro Star Fulfillment Inc. In the 9 years that Nathan has worked for us, his personal conduct has always been exemplary; there has never been any inappropriate or even questionable behavior at work. He has always been well liked by fellow employees and management alike.

Nathan has always contributed with a superior work ethic, productive management of self and a refreshingly happy and positive influence on those around him.

Even though I also, no longer work for Pro Star. Until recently, I was the VP of Operations there who hired and saw to his training and development.

It would be with great confidence that I can recommend Nathan for any position, endeavor or opportunity available to him. He will most certainly become a highly appreciated and valued part of any organization he is associated with.

Sincerely,

Layne Coon

President

JL Services

1915 S 4800 W

SLC, Ut 84104

801-598-877